ONE-OFF GRANTS

This is a one-time payment to an NGO to assist in execution of a particular social development project.

REQUIREMENTS:

- Registration with the Ministry of the Attorney General and Legal Affairs. NGO's must be and operating for at least one (1) year.
- The service/programme must coincide with the mandate of the Ministry and not be funded by another entity for the same expenditure.
- Evidence of being able to meet at least 40% of the operating budget.
- Dedicated Business Bank Account.
- Previous Year's External Audited Financial Statements.
- Project Plan
- Listing of current Executive Board Members.
- Collection of application package.

FUNDING:

- Based on MSDFS Weighing Scale
- Less than \$50,000.00



CONTRIBUTIONS AND DONATIONS

Financial Assistance towards a social development project. These projects usually coincide with National Festivals and school vacation periods.

Requirements:

- Registration (Legal Affairs and/or other Ministries).
- Two (2) page project proposal.
- Budget (must include other donors).

FUNDING:

- Based on MSDFS Weighing Scale
- Up to a maximum of \$10,000.00 may only be accessed twice per annum.
- Must provide Invoices from suppliers to process approved funds.

CONTACT US

Coordinator NGO Unit

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Government of the Republic of Trinidad and Tobago

MINISTRY OF Social Development and Family Services

NON-GOVERNMENTAL ORGANIZATION (NGO) UNIT

"Serving The Organisations That Serve The People"



BACKGROUND

The Non-Governmental Organisation (NGO) Unit was established by Cabinet in 2011 and officially implemented in 2013.

MANDATE

The NGO Unit manages the relationship between the Ministry of Social Development and Family Services (MSDFS) and service delivery partners involved in the delivery of services to the communities.

Through this relationship, Government seeks to reduce poverty, improve gender equality, education, penal reform and create a new social compact.



FUNCTIONS

- Identify suitable organizations to undertake the delivery of services for the conduct of social programmes and projects
- Manage contractual arrangements with organizations for the delivery of social services and programmes
- Register organizations involved in the delivery of social services
- Collaborate with relevant social service delivery agencies and divisions to ensure the effective and efficient delivery of services
- Process and assess requests from organizations for subventions, grants and other types of assistance; and make appropriate recommendations
- Ensure compliance by organizations in accordance with established criteria for the delivery of social services
- Develop mechanisms to monitor and evaluate the operations of NGOs and other organizations in receipt of financial assistance
- Conduct research in to matters pertaining to the non-governmental sector
- Advise State agencies on the operations of various NGOs
- Promote training and capacity building programmes for NGOs so that they are better equipped to serve the delivery mandate
- Maintain an NGO Database

FINANCIAL ASSISTANCE

The MSDFS provides financial assistance to NGOs via three main forms. These include:

SUBVENTIONS

A subvention is funds provided to an NGO to assist in the operation of a particular social development programme.

REQUIREMENTS:

- Registration with the Ministry of the Attorney General and Legal Affairs and operating for at least one (1) year.
- The service/programme must not be funded by another entity for the same expenditure.
- Evidence of being able to meet at 40% of the operating budget.
- Proof of dedicated bank account for subvention.
- Disclosure of other Bank Accounts.
- Previous year's External Audited Financial Statements.
- Listing of current Executive Board Members.
- Collection of an application package.

FUNDING:

• Limited to Cabinet Approval.