

	Mat.	Lab
Foundation	☐	☐
Floor	☐	☐
Walls	☐	☐
Roof Repairs	☐	☐
Furnishings	☐	☐

Instructions

You will need:

1. Copy of Identification Card / Birth Certificate

2. Land Documents:

- Government Land and Building Tax Receipt; or
- Copy of Deed for the Land; or
- Certificate of Comfort; or
- Letter of no objection from Land Settlement Agency or other relevant Authorities

Notes:

1. In the event of which the owner of the land has died, applicant must present a death certificate and a letter of administration certifying that he / she has permission to conduct business of any sort on the land.

2. If the deed does not belong to the applicant, the applicant must provide a letter from the owner of the land stating that he / she has given permission for the house repairs to be done, together with the land documents. The applicant must also provide a valid Identification Card of the owner and of themselves.

3. Applicants must provide a list of the materials requested for the House Repair Assistance for verification prior to getting an estimate from a hardware.

4. Customers applying for material assistance must sign a MOU from the Ministry of Social Development and Family Services stating that the work must be completed within 3 months.

5. NSDP reserves the right to request additional information including, but not limited to bank statements, pay slips etc.

6. Applicants who were not approved and wishes for their application to be reviewed should furnish a request for review, in writing justifying the cause.